

January 16, 2013

Dear Bob and members of City Council:

During this budget year, the 9-1-1 center participated in the new "Open Roads" project with the WV Division of Highways. The Open Roads project is a grant funded project that allows the Division of Highways in Charleston the ability to see certain types of "real time" events, such as; accidents, chemical spills, etc., that occur on state roadways within Ohio County as they are entered into our CAD (computer aided dispatch) system. This project has been beneficial to the DOH, as well as the 9-1-1 center on many levels. For instance, having direct knowledge off all major accidents affords them diversity for prioritizing roadway inspections. It also gives them direct access to hazardous conditions as they are happening. The benefits that we have gained are, 1) we no longer have a need to contact them on every accident to report the possibility of damage to state property. And, 2) any assistance that we need from them has become somewhat "expedited" since they are now seeing our calls in real time and therefore, they have a "heads up" that their services may be required.

We are currently working with Staley Communications on the installation of the interface to various cameras located throughout the City and County. This project will go a long way to assisting first responders by giving them an extra set of "eyes" in locations that are deemed problematic and/or a safety concern.

If you will recall, I reported to you last year that we are working towards legislation that mandates our dispatchers to provide emergency medical instructions to callers over the telephone until EMS can arrive on scene. In order to keep you up to date with our status on the program, I would like to inform you that our instructor's manuals and student books have finally arrived after a lengthy printing process. I am currently working with Assistance Chief Blazier from Wheeling Fire Department to schedule a CPR training course for the dispatchers. After which, we will be ready for the actual EMD training upon which time we will begin utilizing the program. I will keep Mr. Herron informed on our progress.

We have once again embarked on various types of training this past year during our state conferences. There is one training class coming up that I am particularly pleased to have the opportunity for our dispatchers to attend, which is "Active Shooter for Dispatchers." The course is being presented by Powerphone, which is a leading company in providing high quality training specifically designed for 9-1-1 Dispatchers, and will be hosted through Belmont County 9-1-1. This course is particularly important in light of the recent tragedy at Sandy Hook Elementary School in Newton, CT.

With the changes to the City's new One Officer in a Car Ordinance, the Chief had put together a team of officer's who worked closely with me on establishing new policy and guidelines for dispatching one man cars to calls for service. I am pleased to report that our work together was flawless and that every effort was made to ensure that officer safety remained a top priority. Dispatchers and Officers received training on the new policy and guidelines prior to the effective date of January 6, 2013, making the transition from two to one officer a car seamless and leaving an appearance as though we have been working this way all along.

For the proposed 2013.14 budget year, one specific goal that I hope to obtain regarding the use of the CAD system is the ability to purchase and Interface upgrade from InterAct Public Safety Systems that is designed to push data from the CAD to Wheeling Fire Departments, FirePro RMS (records management system). Under the current data entry system(s), the dispatchers are forced to enter the exact same information into two separate computer software systems because the two systems work independently of one another. The duplication of information creates a loss of time during heavy call volume, as well as the opportunity for information to be lost from one system to the other. Council will note the cost for the Interface is \$14,210.00.

These are just some of the highlights from this budget year along with the area where we are seeking some improvement to assist us with expediting information with more accuracy. If you have any question of concerns, please feel free to contact me.

Respectfully,

Theresa Russell, ENP

9-1-1 Director

DEPARTMENT / DIVISION: COMMUNICATIONS				DEPARTMENT / DIVISION HEAD: THERESA RUSSELL				
Fiscal Budget 2013.14				WITH 3% SALARY INC				
WITHOUT SALARY INC.				WITH 3% SALARY INC				
LINE ITEM (NUMBER AND TITLE)	Current Budget x 27	NEW PROJECTS CAPITAL OUTLAYS	Inc/ dec	2013-14 Budget x 26	NEW PROJECTS CAPITAL OUTLAYS	BUDGET REQUEST	inc/ dec	APPROVED BY CITY MANAGER
4711 10 1507 PS WAGES	344,724		0.0%	344,724	3% pay increase request	355,066	3.0%	
4711 10 1520 PSD WAGES	46,880		0.0%	46,880	3% pay increase request	48,286	3.0%	
4711 10 1522 PSS WAGES	30,120		0.0%	30,120	3% pay increase request	31,024	3.0%	
4711 10 1523 ATTD BONUS	8,500		0.0%	8,500		8,500	0.0%	
4711 10 1905 LONGEVITY	9,556		4.6%	9,994		9,994	0.0%	
4711 10 1908 HOLIDAYS	25,000		-13.4%	21,641	3% pay increase request	22,290	3.0%	
4711 10 1902 SOCIAL SECURITY	310		0.0%	310	3% pay increase request	319	3.0%	
4711 10 1924 MEDICARE	7,420		3.3%	7,664	3% pay increase request	7,894	3.0%	
4711 10 1920 E.D.L. INSURANCE	12,556		-6.7%	11,718		11,718	0.0%	
4711 10 1921 GROUP HOSP INS	102,070		3.8%	105,928		105,928	0.0%	
4711 10 1903 OVERTIME/TEMP OT	61,660		0.0%	61,660	3% pay increase request	63,510	3.0%	
4711 10 1904 OT / TEMP SALARIES	5,000		0.0%	5,000	3% pay increase request	5,150	3.0%	
4711 20 2173 CS TELE LD CHARGES	840		0.0%	840		840	0.0%	
4711 20 2153 TRAVEL EXP	3,150		0.0%	3,150		3,150	0.0%	
4711 20 2145 OFF EQUIP MAINT	15,586		0.0%	15,586		15,586	0.0%	
4711 20 2155 RADIO REPAIR	16,000		0.0%	16,000		16,000	0.0%	
4711 20 3146 POSTAGE	111		0.0%	111		111	0.0%	
4711 20 2151 TELETYPE	12,284		0.0%	12,284		12,284	0.0%	
4711 20 3153 RADIO MAINT	25,026		0.0%	25,026		25,026	0.0%	
4711 20 2152 TRAINING	5,480		0.0%	5,480		5,480	0.0%	
4711 20 2149 TECH REF & SERV	5,000		0.0%	5,000		5,000	0.0%	
4711 20 2134 INSURANCE & BONDS	22,890		0.0%	22,890		22,890	0.0%	
4711 20 2171 WORKERS COMP	9,969		6.0%	10,571	3% pay increase request	10,888	3.0%	
4711 30 3135 OFF SUPPLIES	5,000		0.0%	5,000		5,000	0.0%	
4711 30 3136 PARKING AUTH	1,000		0.0%	1,000		1,000	0.0%	
4711 30 2112 UNIFORMS / CLOTHING	2,000		0.0%	2,000		2,000	0.0%	
4711 40 4151 CAPITAL OUTLAYS		InterAct/FirePro Software	100.0%	14,210	InterAct/FirePro Interface	14,210	100.0%	
C.E.R.F	778,132			793,287		0		
						809,144		

CITY OF WHEELING
DEPARTMENTAL BUDGET REQUEST
FISCAL YEAR 2013-14

DEPARTMENT: COMMUNICATIONS
DIVISION: PUBLIC SAFETY
FUND: CAPITAL OUTLAYS

PROGRAM/PROJECT	COST	PRIORITY*	JUSTIFICATION/EXPLANATION
1	2	3	4
InterAct Public Safety Systems/Fire Pro	14,210.00	1	Interface for the CAD/Fire Pro Systems so that the data will automatically push from CAD to Fire Pro RMS. Since the two systems do not currently work together, dispatcher's must take a call and enter it into the CAD. From there, the same call must be opened on a separate computer system where it must be re-entered a second time so it can be seen at the Fire Department level. This process is continued until the call is closed. This process is doubling a dispatcher's workload as well as wasting valuable time when time is of the essence.

Quote For: Ohio County 911 Center
 1500 Chapline St
 Wheeling, WV 26003

Quote Nbr: 00015260
 Create Date: 01/17/2013
 Expire Date: 07/16/2013
 Payment Term: Net 30

Contact: Theresa Russell
 Phone: (304) 234-3715
 Mobile:
 Email: 911@wheelingwv.gov

Sales Exec: Chris McGeary
 Phone:
 Mobile: 814-932-9998
 Email: chris.mcgeary@interact911.com
 Orders Fax: 866-368-8602

Product Code	Description	Qty	Price Each	Extended Price
InterActCAD				
CAD-RMS-INT	InterActCAD to 3rd Party RMS Standard Interface Module- Changes to Interface will incur additional costs FirePrograms	1	\$9,500.00	\$9,500.00
CI-PROJ	Project Configuration and Implementation Services	1	\$3,000.00	\$3,000.00
IA-SWM-CAD	InterActCAD Annual Software Maintenance	1	\$1,710.00	\$1,710.00
Subtotal				\$14,210.00
Total				\$14,210.00

Annual Maintenance & Support (Beginning 2nd Year): \$1,710.00

Quote Acceptance:

COLOSSUS, INCORPORATED
 d/b/a InterAct Public Safety Systems

Ohio County 911 Center

Signature _____
 Name _____
 Title _____
 Date _____

Signature _____
 Name _____
 Title _____
 Date _____

Terms and Conditions

- 1) This Quotation incorporates by reference the following document (s) between InterAct and Customer: 1) Master Purchase, License & Services Agreement; 2) Master Subscription Agreement; 3) End User License Agreement; 4) Software and/or Equipment Maintenance terms; and/or 5) Statement of Work
- 2) Any purchase order provided by Customer is valid only for purposes of identifying the "bill to" and "ship to" addresses. No additional terms contained within the purchase order shall be binding on InterAct Public Safety Systems
- 3) Applicable taxes, shipping and handling are not included unless specifically stated and will be added to the invoice at the time of issuance